

| ROUTING AND TRANSMITTAL SLIP | | Date |
|---|--------------------|-------------|
| TO: (Name, office symbol, room number, building, Agency/Post) | | 25 MAR 1983 |
| 1. <i>EO/DOA</i> | <i>[Signature]</i> | 25 MAR 1983 |
| 2. | | |
| 3. | | |
| 4. | | |
| 5. <i>Registry</i> | | |

| Action | File | Note and Return |
|--------------|----------------------|------------------|
| Approval | For Clearance | Per Conversation |
| As Requested | For Correction | Prepare Reply |
| Circulate | For Your Information | See Me |
| Comment | Investigate | Signature |
| Coordination | Justify | |

REMARKS

[Handwritten signature]

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

| | |
|--|----------------|
| FROM: (Name, org. symbol, Agency/Post) | Room No.—Bldg. |
| | Phone No. |

5041-102

OPTIONAL FORM 41 (Rev. 7-76)
Prescribed by GSA
FPMR (41 CFR) 101-11.206

ADMINISTRATIVE-INTERNAL USE ONLY

Executive Registry

83-1707

25 March 1983

DD/A Registry

83-0834

MEMORANDUM FOR: See Distribution

SUBJECT : Acting DCI Meeting with Secretary of State on
Friday, 1 April 1983

DD/A REGISTRY

FILE: 100-18

83-0834

1. The Acting Director plans to have a luncheon meeting with Secretary Shultz on Friday, 1 April. It is requested that any suggestions you may have for possible topics to be raised be identified by phone to [redacted] STAT office [redacted] by 1700 hours, 29 March in order to forward these topics to the Acting Director for his consideration. A negative response is requested.

2. For those topics selected by the Acting Director, please prepare succinct talking points to cover key issues and forward any backup material you deem appropriate. These materials should be forwarded (SA/DCI/IA) by 1700 hours 30 March. STAT

[redacted]

Executive Secretary

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